

FINES AND FEES¹

OVERDUE MATERIALS FINES

The Hussey-Mayfield Memorial Public Library is operating on a fine free basis for overdue materials. Evergreen Indiana items checked out at the Hussey-Mayfield Memorial Public Library will not accrue fees for overdue materials.

Overdue fines for Interlibrary Loan materials, those borrowed from non-Evergreen Indiana libraries, are determined by the lending library and will be passed on to patrons who return ILL materials late.

Library Notices

Patrons may elect to be notified by email or by phone for most Library notices. The Hussey-Mayfield Memorial Public Library will make every attempt to deliver email pre-emptive and day due notices before an item is overdue, but the delivery of an email notice cannot be guaranteed due to the nature of email-based technology.

Subsequent email and/or printed notices, after a set period of time, will be sent advising the patron of items still out and overdue.

If Library materials are still overdue after a final set period of time, the final notice will come from a collection agency, as the items will be considered unrecoverable from the patron. Charges included on the notice will include all unpaid bills and fees owed to the Hussey-Mayfield Memorial Public Library, plus any fees charged by the collection agency.

LOST AND DAMAGED MATERIALS FEES

Items are considered “lost” after they have been overdue for longer than 28 days. The charge for a lost item will be equal to the current replacement cost of the item in question. If a lost item is returned in acceptable condition, the charge for the lost item will be removed.

If a part of a set of items has been lost or damaged by a patron and the lost part cannot be replaced without replacing the entire set, the replacement cost for the entire set will be charged to the patron.

If a lost or damaged item is out of print, the patron will be charged a default price, which is based on the current average retail cost for the type of item, e.g. book.

Items returned with minor damage such as a missing barcode, insert, label, accompanying material, or minor damage due to tears, writing, highlighting, post-it notes, paper clips, tape, folded pages, or stickers may result in billing for the damage and repairs according to the Fines and Fees Schedule.

¹ Information about current fines and fees is available at the Circulation Desks at the Library and [on the Library's website](#).

Other Evergreen Indiana member libraries may have different policies and Hussey-Mayfield Memorial Public Library patrons must abide by the policies used by these other libraries if they lose or damage library materials owned by other libraries.

COLLECTION AGENCY FEES

If a patron is referred to a collection agency, any fees associated with the agency's services will be passed on to the patron.

LOST OR STOLEN LIBRARY CARD FEE

The first replacement Library card is free. After that, a fee will be assessed for replacement Library cards.

Library cards that are no longer usable from normal wear and tear will be replaced at no charge.

A list of current fees charged by the Library can be found on the Policy Page of the Library's website listed under the Fines and Fees Schedule and at a Library Circulation Desk.