

LAPTOP CHECKOUT

Laptops are available for checkout and use at the Library by resident cardholders who are 18 years old or older. These laptops may be used anywhere on Library property for your convenience.

Laptops may be checked out at the self-service laptop checkout kiosk for a two-hour period with one automatic renewal. Only one laptop per library card may be checked out at a time. A laptop may be checked out for a maximum of 4 hours per day. Laptop charging cables and mice may be checked out separately at the Teen and Adult Services reference desk. Printing from Library laptops is available through normal Library public printing processes.

Laptops left unattended and not returned to the laptop checkout kiosk will result in an additional \$10 charge on the account of the cardholder the laptop is checked out to. A replacement fee will be added if a laptop is lost or damaged while checked out.

The Library is not liable for damage to personal computer accessories and peripherals such as flash drives which occurs as a result of use with Library laptops. Any loss of files or digital information resulting from use of Library laptops is not recoverable. Cardholders may not install, duplicate, or otherwise modify software found on laptops.

Approved and adopted by the Hussey-Mayfield Memorial Public Library Board of Trustees, one May 20, 2021; revised 9/21/2023